



EARTH PROPERTY

BUYERS AGENTS

PROPERTY MOVING HOUSE CHECKLIST

Moving Date:

New Address:

4-6 weeks to go

| TO DO... | COMMENTS | PHONE | COMPLETE |
|---|--------------------------------|-------|----------|
| Removalist: quotes & book | Removalist: Date / Start Time: | | |
| Passport/Visa | | | |
| Medical: copy of families medical records | Family Dr: Vet: | | |
| Pets: immunisation records | | | |
| Schooling | School/s: | | |
| Insurance: Car, home & contents | | | |
| Employment/Payroll: new address | | | |
| Tenants: notice to vacate | | | |

Tips: Start using perishable food in the freezer, inventory list of items you are moving (categorised) & back up computer hard drive

2-3 weeks to go

| TO DO... | COMMENTS | PHONE | COMPLETE |
|--|----------|-------|----------|
| Disconnection/connection of utilities: | | | |
| Gas | | | |
| Water | | | |
| Electricity | | | |
| Phone | | | |
| Internet (tip: typically a 2 week wait to connect) | | | |
| Pay TV | | | |
| Update services of new address: | | | |
| Banks/Financial | | | |
| Medical | | | |
| Vet | | | |
| Tax Agent | | | |
| Mobile Phone | | | |
| Membership/Subscriptions | | | |
| Lawyer | | | |
| Arrange redirection of mail (Aust Post) | | | |
| Storage | | | |
| Cleaners: quotes & book | | | |
| Vehicle Hire: ute, truck or trailer | | | |
| Special needs: children & animals | | | |

Tips: Settle any outstanding bills, begin packing items that are rarely used, disassemble built-in fixtures, outdoor items & pre-fabricated furniture, plan to have sufficient cash for the move, return all your dvd's/library books, hold your garage sale



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FINAL WEEK BEFORE THE MOVE

| TO DO... | COMMENTS | PHONE | |
|--|----------|-------|--|
| Check weather forecast for day of move | | | |
| Moving to Apartment: notify body corporate (book elevator if applicable) | | | |
| Pets: update council of change of address for microchip | | | |
| Keys: gather all spares from friends/family | | | |
| Refrigerator: clean/defrost | | | |

Tips: Ensure valuables are kept in a safe place for moving day

DAY OF MOVE

| TO DO... | COMMENTS | PHONE | |
|--|----------|-------|--|
| Check all cupboards are cleared | | | |
| Remove electric garage door opener from car before you leave | | | |

1 WEEK AFTER

| TO DO... | COMMENTS | PHONE | COMPLETE |
|--|----------|-------|----------|
| Change drivers license details | | | |
| Change your electoral roll details | | | |
| Council: contact for a 'New Residents Kit' | | | |
| Removalists/Insurance: re any breakages/damage | | | |

Tell everyone you know (& your new neighbours) about Earth Property Buyers Agents